Title of Manuscript:

(Declaration: This checklist adopts, in part, the recommendations of Roberts et al. How to Review a Manuscript: A "Down-to-Earth Approach", Acad. Psychiatry 28(2):81-87, 2004) (Authors names and affiliations are not provided)

Name(s) and affiliations of the Reviewer(s):
(Please enter your full name(s), credentials, and affiliations)

1. ……………………………………………………………………………………………………………………………
2. ……………………………………………………………………………………………………………………………
3. ……………………………………………………………………………………………………………………………

A. Suitability for Publication
In the first instance please indicate whether the paper is:
(Delete as appropriate below or retain the number of the answer you chose)

1. Suitable for publication
2. Suitable after minor revision
3. Suitable after major revision
4. Not suitable for publication

Reviewers’ response: 1, 2, 3, 4

B. Reviewer’s Comments
Your comments can be made on a separate page. Your response can be in two sections, (at your discretion):

1. General comments
2. Specific comments

C. Reviewer’s Checklist
Please see below a checklist. Please answer each questions as “YES” or “NO”.
(Please Answer “YES” or “No” by deleting appropriate word)

a. Statement of Purpose/Research Question
(i) Is the introduction appropriate? YES/NO
(ii) Is the problem stated clearly? YES/NO
(iii) Is the objective valid?* YES/NO
(iv) The research question is clear, articulate and precise?* YES/NO

*[Do not answer (iii & iv) above for review articles]
b. Relevance
(i) Is this paper relevant to the objectives of the journal? YES/NO
(ii) Is this work worth doing?* YES/NO
(iii) Is this work worth publishing? YES/NO
(iv) This work contributes to the advancement of knowledge? YES/NO
(v) This study confirms previous studies?* YES/NO
(vi) This study contributes novel findings?* YES/NO
* [Do not answer (ii, v & vi) above for review articles]

c. Research Design [Do not complete this section for review articles]
(i) The research design is defined clearly to enable replication? YES/NO
(ii) The research design is appropriate for the research question? YES/NO
(iii) The conduct of this study is appropriate and valid? YES/NO
(iv) The conduct of this study answered the research question? YES/NO

d. Literature
(i) The authors have cited appropriate references? YES/NO
(ii) The authors have cited sufficient numbers of references? YES/NO
(iii) The authors have left out relevant references? YES/NO
(iv) Previous work has been acknowledged accurately/truthfully? YES/NO
(v) The authors are well-versed with the literature? YES/NO

e. Sampling and Data Analysis [Do not complete this section for review articles]
(i) The sampling and sample size is appropriate YES/NO
(ii) The data was analysed by appropriate statistical methods YES/NO
(iii) Bias if any is addressed YES/NO

g. Manuscript preparation
(i) The manuscript was prepared according to format of the journal? YES/NO
(ii) The manuscript needs extensive revision? YES/NO

D. Do you think this paper is of a very high quality deserving of an Award?

Please rank the paper according to the range: 1 (Very poor) to 10 (Excellent)
(Please Answer “YES” or “No” by deleting one word below as appropriate; and write below the rank you selected clearly by deleting as appropriate)

YES/NO Rank: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10

E. Language or factual errors

[Please indicate clearly below the page(s) and line numbers of sentences that has to be amended].

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F. Fraud/Misconduct and Plagiarism

1. Do you suspect the author(s) of fraud or misconduct?

YES/NO

If “YES” please give your reasons for the same.

[Use separate sheet if necessary]

2. Do you suspect plagiarism?

YES/NO

If “YES” please indicate which manuscript was plagiarised. Please indicate details of the manuscript, page numbers and statements plagiarised.

[Use separate sheet if necessary]

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